

application to join the scheme



Thank you for your interest in joining the Good Tenants' Scheme. You have taken the first step towards easier mobility within the private rented sector.

The Good Tenants Scheme is Free! But, here are some other reasons for joining:

- ✓ We provide a full tenant referencing service, usually within 14 days of receipt of the application form.
- ✓ Our full time Tenancy Support Worker provides advice and assistance to tenants who are accredited or working towards accreditation.
- ✓ All tenants who are accredited, or who are working towards accreditation, have access to the Private Accommodation Deposit Scheme (PADS), provided certain criteria are fulfilled.

Please read this information carefully before completing the application form as it contains important information on what happens to your application once it has been received.

Once you have completed the form you will need to sign it where indicated, giving us your permission to request the relevant references.

Good Tenants' Scheme
 Accent Regeneration Ltd
 3rd Floor, Stephen House
 Bethesda Street
 Burnley, BB11 1PR

Tel: 01282 459 873
Fax: 01282 839 062

Email: gts@accentgroup.org

Information given to applicant	What this means	Accreditation Type
Suitable for Immediate Accreditation	The applicant and/or dependants have no criminal convictions or records relative to housing that would make them unsuitable for the Scheme.	Full Accreditation status issued, initially for 12 months. This may be extended to 2 years on renewal (subject to any change in criminal or other records relevant to the scheme) at the time of application.
Not Fully Suitable for Accreditation	The applicant and/or dependants have a record, which would technically disqualify them from the Scheme, but is of a minor or historical nature. The Scheme administrators reserve the right to award Probationary Accreditation in the following circumstances: Where the applicant has an outstanding Housing benefit overpayment but the amount is under £500; or Where the applicant has an outstanding Housing benefit overpayment of over £500 but has been making regular payments to reduce the debt: or If the applicant is under 21 years old with no referencing history.	Probationary Accreditation for 6 months whilst applicant works towards Full Accreditation. During this period the applicant will receive tenancy support and encouragement from the Good Tenants' Scheme towards becoming fully accredited.
Not Suitable for Accreditation	Subject to the Rehabilitation of Offenders Act 1974, Accreditation will not be awarded to those who have criminal convictions or cautions relating to: • Supply of drugs • Racism • Serious sexual offences • Anti-Social Behaviour • Offences that have a serious affect on the community eg burglary and autocrime Accreditation will also not be awarded to those who have Housing Benefit overpayments above £500 or rent arrears over £500 and no regular repayments have been received to reduce the debt. Where a person is likely to become suitable within the next 6 months under the Act then the date when they can reapply will be indicated on their decision letter.	No Accreditation Awarded.
Deferred Membership	The applicant and/or dependant are under investigation for matters that would result in a 'not suitable' status if found to be guilty of an offence or whom the Police has cautioned. Deferred membership can also be applied where more information is needed for an applicant e.g support package information for mental health or substance misuse issues or Housing Benefit appeal being processed.	Deferred Accreditation application to be reviewed where the results of the investigation are known, or when all relevant details of support are known to the satisfaction of the Scheme administrators. The application, if successful, will be re-issued in the appropriate classification described above.

PLEASE NOTE THAT WE CANNOT PROCESS YOUR APPLICATION WITHOUT YOUR SIGNATURE AND UNSIGNED APPLICATIONS WILL BE RETURNED.

Please return the completed application form to the Good Tenants' Scheme in the envelope provided.

If you have any questions, or you need help in completing the form, then please contact the Good Tenants' Scheme on Burnley **01282 459873** or email: gts@accentgroup.org